

Evergreen Community Charter School Board of Directors

Minutes October 29th, 2020

Zoom/Video Conference

Attendance: Joe Spinelli, Sandi Denniston, Eric Noone, Mary Ann Lewis, Sherline Eugene
Advisory: Jill Shoemsmith, Nancy Lewis

Meeting called to order at 7:04pm by Joe Spinelli

Executive Session

Session began at 7:05pm

Session ended at 7:06pm (Minutes recorded separately)

Approval of Previous Meeting's Minutes

Correction noted that Sherline was not in attendance last meeting. Motion to approve Mary Ann, Second Eric N. All approved.

Director's Report

Jills reported the following:

School status: We are in the 8th week going into week 9 and the end of the marking period. It is tough, but kids are happy to be back two days a week. Only bussing issue is from Pocono Mountain. They are dropping kids off at either 7:10am or late, but this has been worked out. Very few kids are taking busses.

Health and Safety: Strong protocols are in place, kids and teachers are being super cautious and staying home even without temperature. Evergreen will follow submitted Health and Safety Plan submitted to PDE. This includes adhering to recommendations from the PA Department of Health.

Internet: The internet is in dire straits. We were in good shape for about 5 weeks and then the internet was "turned down" like a spigot. Blue Ridge has been out many times to fix the problem. Network specialist from Prolog came out and diagnosed that the internet needs more speed and school needs re-wiring. Mark and Jill can do wiring. This will increase internet speed 10X. We are waiting on the proposal, but ballpark will be \$13,000 and this includes maintenance plan. Work will take around 2-3 days to complete and we can use REAP grant to pay for project.

Conferences: Teachers will zoom conference, optional, not all parents need to attend.

Ski Program: Cannot provide transportation or any formal sanction from Evergreen due to mixing students. Evergreen will organize so students will be able to take advantage of the 6-week program and lesson/rental packages. Students can only go on Wednesdays and school will not have any liability.

Vermont ski trip will not happen, full refund on deposit.

Instruction Report

Need more conversation with parents about virtual learning to double check kids. Attendance is good, slight drop on Wednesdays.

NO visitors

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Finance

Business and Financial Affairs: Bills are not as high. Have a slight snag with PV school district having not yet paid tuition since May for 5 students. A call has been made seeing if payment can be expedited. Motion to approve finances which include: Balance Sheet, Profit/Loss, Grant Expenses, and Check Register. Sandi/Second Mary Ann all approved.

Students

Textbook need survey sent to teachers, no report back at this time.

Personnel

Staff: All clearances have been completed by staff. Working on the new Suicide Prevention portion of Act 126.

Prom: Voting will be completed for best homeroom design, candy to the winner and \$20.00 gift card to teacher. Candy selling is going well, all proceeds go to prom fund. Spirit week went well. Teachers have begun to take turns doing morning meeting and this has created excitement.

Open Discussion

Draft of the yearly audit looks good, will review final and take any recommendations suggested. Will do a phone conference to approve final AFR and audit.

What about snow days? Virtual snow days? Eric's opinion is to keep snow days as they have been forever with NO change. Sandi stated that you can use the day as a flexible instruction day and still count as school. Will discuss further next meeting.

Internet Motion: Motion to approve spending between 13,000-16,000 on new internet with Prolog. Motion/Eric N. Second: Sherline

Thanksgiving: What do we do for Thanksgiving travel? Students need to self-quarantine if they travel and continue online learning during that period.

Adjournment

Motion by Mary Ann, Second by Sandi; approved 5-0.

Next meeting scheduled for December 17, 2020